

NAAA By-Laws Proposed Change Log as of Apr. 20, 2023					
Count	Article	Page	Existing	Proposed Change-Will Read	Rational for change
1	5.1.1	3 of 14	5.1.1 The Society holds its Annual General Meeting no later than May 31 of each calendar year in Fort McMurray, Alberta. The Board sets the place, day and time of the meeting.	<b>New 5.1.1</b> The Society holds its Annual General Meeting no later than Sept. 30 of each calendar year in Fort McMurray, Alberta. The Board sets the place, day and time of the meeting.	The fiscal year end for the Society ends May 31 of each year which aligns with the yearly hockey season of June 1 to May 31. We also have a requirement for a review of the auditor's report at AGM. The audit report is not for the season that was just passed. i.e. The 2023 -2024 fiscal year end on May 31, 2024. The audit is for the fiscal year of June 1, 2022 to May 31, 2023.
2	5.1.2	3 of 14	5.1.2 Notice of the Annual General Meeting of the Society shall be given to all Members by the Secretary at least twenty-one (21) prior to the meeting by: a. Publication of the meeting in a newspaper having general circulation in the City of Fort McMurray; and by b. Mail, email, or hand delivery.	<b>New 5.1.2</b> Notice of the Annual General Meeting of the Society shall be given to all Members by the Secretary at least twenty-one (21) prior to the meeting by mail, email, hand delivery or Society's digital social media platforms.	The city of Fort McMurray does not have a newspaper anymore.
3	5.2.2	4 of 14	5.2.2 Notice of a Special Meeting of the Society shall be given to all Members by the Secretary at least twenty-one (21) prior to the meeting by: a. Publication of the meeting in a newspaper having general circulation in the City of Fort McMurray; and by b. Mail, email, or hand delivery	<b>New 5.2.2</b> Notice of the Annual General Meeting of the Society shall be given to all Members by the Secretary at least twenty-one (21) prior to the meeting by mail, email, hand delivery or Society's digital social media platforms.	The city Fort McMurray does not have a newspaper anymore.
4	6.3.1	8 of 14	6.1.1 The President • Supervises the affairs of the Board, • When present, chairs all meetings of the Society, the Board and the Executive Committee; • An ex officio member of all Committees, except the Nominating Committee; • Acts as the spokesperson for the Society; • Chairs the Executive Committee; and • Carries out other duties assigned by the Board.	<b>New 6.1.1.</b> The President • Supervises the affairs of the Board, • When present, chairs all meetings of the Society, the Board and the Executive Committee; • An ex officio member of all Committees, except the Nominating Committee; • Acts as the spokesperson for the Society; • Chairs the Executive Committee; and • Carries out other duties assigned by the Board. • Carries out the duties as the Alberta Junior Hockey League Governor representing the Oil Baron Hockey Club • Supervises the Oil Baron Hockey Team Staff.	Add in addition duties • Carries out the duties as the Alberta Junior Hockey League Governor representing the Oil Baron Hockey Club • Supervises the Oil Baron Hockey Team Staff.

5	6.3.2	8 of 14	<p><b>6.3.2</b> The Vice President:</p> <ul style="list-style-type: none"> <li>• Presides at meetings in the President’s absence. If the Vice-President is absent, the Directors elect a Chairperson for the meeting.</li> <li>• Replaces the President at various functions when asked to do so by the President or the Board;</li> <li>• Chairs the Personnel Committee;</li> <li>• Is a member of the Executive Committee; and</li> <li>• Carries out other duties assigned by the Board.</li> </ul>	<p><b>New 6.3.2</b> The Vice President:</p> <ul style="list-style-type: none"> <li>• Presides at meetings in the President’s absence. If the Vice-President is absent, the Directors elect a Chairperson for the meeting.</li> <li>• Replaces the President at various functions when asked to do so by the President or the Board;</li> <li>• Chairs the Personnel Committee;</li> <li>• Is a member of the Executive Committee; and</li> <li>• Carries out other duties assigned by the Board.</li> <li>• Carries out the duties as the alternate Alberta Junior Hockey League Governor representing the Oil Baron Hockey Club</li> </ul>	<p>Add in addition duties</p> <ul style="list-style-type: none"> <li>• Carries out the duties as the Alternate Alberta Junior Hockey League Governor representing the Oil Baron Hockey Club</li> <li>• Supervises the Oil Baron Hockey Team Staff.</li> </ul>
6	6.3.3	8 of 14	<p><b>6.3.3</b> The Secretary:</p> <ul style="list-style-type: none"> <li>• Serves as chair of the nominating committee;</li> <li>• Attends all meetings of the Society, the Board and the Executive Committee;</li> <li>• Keeps accurate minutes of these meetings;</li> <li>• Is a member of the Executive Committee; and</li> <li>• Has charge of all the Board’s correspondence, documentation, policies and records of the Society;</li> <li>• Makes sure a record of names and addresses of all Members of the society is kept;</li> <li>• Makes sure all notices of various meetings are sent;</li> <li>• Makes sure annual fees are collected and deposited;</li> <li>• Keeps the Seal of the Society;</li> <li>• Files the annual return, changes in the directors of the organization, amendments in the bylaws and other incorporating documents with the Corporate Registry; and</li> <li>• Carries out other duties assigned by the Board.</li> </ul>	<p><b>New 6.3.3</b> The Secretary:</p> <ul style="list-style-type: none"> <li>• Serves as chair of the nominating committee;</li> <li>• Attends all meetings of the Society, the Board and the Executive Committee;</li> <li>• Keeps accurate minutes of these meetings;</li> <li>• Is a member of the Executive Committee; and</li> <li>• Has charge of all the Board’s correspondence, documentation, policies and records of the Society;</li> <li>• Makes sure a record of names and addresses of all Members of the society is kept;</li> <li>• Makes sure all notices of various meetings are sent;</li> <li>• Makes sure annual fees are collected and deposited;</li> <li>• Keeps the Seal of the Society;</li> <li>• Files the annual return, changes in the directors of the organization, amendments in the bylaws and other incorporating documents with the Corporate Registry; and</li> <li>• Carries out other duties assigned by the Board. Add after the last dot.</li> <li>• Responsible for presenting a slate list of nominees at the AGM for each vacant Director position and Officers position.</li> </ul>	<p>Has been done in the past by the Secretary without a committee. See Count 6#</p>

7	6.5	9 of 14	<p>6.5 Standing Committees: The Board establishes these standing Committees:</p> <ul style="list-style-type: none"> <li>a. Executive Committee;</li> <li>b. Personnel Committee;</li> <li>c. Finance Committee;</li> <li>d. Nomination Committee.</li> </ul>	<p><b>New 6.5</b> Standing Committees: The Board establishes these standing Committees:</p> <ul style="list-style-type: none"> <li>a. Executive Committee;</li> <li>b. Personnel Committee</li> <li>b. Finance Committee;</li> </ul>	<p>Removal of: d. Nomination Committee - Has been moved to the responsibility of the 6.3.3 The Secretary: See count #6</p>
8	6.5.1	9 of 14	<p>6.5.2 The Executive Committee: a. Consists of the President, Vice-President, Secretary, and Treasurer. b. Is responsible for: - planning agendas for Board meetings; - carrying out emergency and unusual business between Board meetings; - reporting to the Board on actions taken between Board meetings; - carrying out other duties as assigned by the Board. c. Meets at least nine (9) times each year. The meetings are called by the President or on the request of any two (2) other Officers. They must request the President in writing to call a meeting and state the business of the meeting. d. All Officers may agree to and sign a resolution. This resolution is as valid as one passed at an Executive Committee meeting. It is not necessary to give notice or to call a meeting of the Executive Committee. The date on the resolution is the date it is passed. e. A meeting of the Executive Committee may be held by a conference call. Officers who participate in this call are considered present for the meeting. f. Irregularities or errors done in good faith do not invalidate acts done by any meeting of the Executive Committee. g. An Officer may waive formal notice of a meeting.</p>	<p><b>New 6.5.1</b> The Executive Committee: a. Consists of the President, Vice-President, Secretary, and Treasurer. b. Is responsible for: - planning agendas for Board meetings; - carrying out emergency and unusual business between Board meetings; - reporting to the Board on actions taken between Board meetings; - carrying out other duties as assigned by the Board. c. Meets at least nine (9) times each year. The meetings are called by the President or on the request of any two (2) other Officers. They must request the President in writing to call a meeting and state the business of the meeting. d. All Officers may agree to and sign a resolution. This resolution is as valid as one passed at an Executive Committee meeting. It is not necessary to give notice or to call a meeting of the Executive Committee. The date on the resolution is the date it is passed. e. A meeting of the Executive Committee may be held by a conference call. Officers who participate in this call are considered present for the meeting. f. Irregularities or errors done in good faith do not invalidate acts done by any meeting of the Executive Committee. g. An Officer may waive formal notice of a meeting. h. Responsible for 6.5.2 Personnel Committee</p>	<p>Assignment of the Personnel Committee to the Executive Committee. See count #8</p>

9	6.5.2	10 of 14	<p>6.5.2 The Personnel Committee:</p> <p>a. Consists of the President, who is the Chairperson, and two (2) other Members appointed by the Board;</p> <p>b. Is responsible for:</p> <ul style="list-style-type: none"> <li>- recommending a job description, qualifications, and performance appraisal system for the Society Staff;</li> <li>- interviewing applicants for the position of Office Manager, Facilities Manager of the Society and recommending an appointment to the Board;</li> <li>- acting as a mediator for personnel problems;</li> <li>- recommending personnel policies for volunteers;</li> <li>- reporting on the year's activities at the Annual General Meeting; and</li> <li>- carrying out other duties assigned by the board.</li> </ul>	<p><b>New 6.5.2</b> The Personnel Committee:</p> <p>a. Consists of the Executive Committee. The President who is the Chairperson, Vice President, Secretary, and Treasurer</p> <p>b. Is responsible for:</p> <ul style="list-style-type: none"> <li>- recommending a job description, qualifications, and performance appraisal system for the Society Staff;</li> <li>- interviewing applicants for the position of Office Manager, Facilities Manager of the Society and recommending an appointment to the Board;</li> <li>- acting as a mediator for personnel problems;</li> <li>- recommending personnel policies for volunteers;</li> <li>- reporting on the year's activities at the Annual General Meeting; and</li> <li>- carrying out other duties assigned by the board.</li> </ul>	Assigned the responsibilities of the Personnel Committee to the Executive Committee. See count #8
10	6.5.4	10 of 14	<p>6.5.4 The Nominating Committee:</p> <p>a. Consists of the Secretary, who chairs the committee, and two (2) other Members appointed by the Board.</p> <p>b. Is responsible for:</p> <ul style="list-style-type: none"> <li>- preparing a slate of nominees for the President's position;</li> <li>- preparing a slate of nominees for each vacant Director position;</li> <li>- orienting new board members; and</li> <li>- presenting its recommendations to the Annual General Meeting.</li> </ul>	<p><b>New 6.5.4</b> Remove in it entirety</p>	Has been done in the past by the Secretary without putting together a committee. See Count # 4
11	6.6.3	10 of 14	<p>6.6.3. The Facilities Manager acts as the administrative advisor for the board in:</p> <ul style="list-style-type: none"> <li>• attending board, and other meetings, as required;</li> <li>• hiring supervising, evaluating, and releasing all other paid staff</li> <li>• interpreting and applying the Board's policies;</li> <li>• keeping the Board informed about the affairs of the Society;</li> <li>• preparing budgets for Board approval;</li> <li>• planning programs and services based on the Board's priorities; and</li> <li>• carrying out other duties assigned by the Board.</li> </ul>	<p><b>New 6.6.3</b> The Director of Operations acts as the administrative advisor for the board in:</p> <ul style="list-style-type: none"> <li>• attending board, and other meetings, as required;</li> <li>• hiring supervising, evaluating, and releasing, office and Community Center Staff .</li> <li>• interpreting and applying the Board's policies;</li> <li>• keeping the Board informed about the affairs of the Society;</li> <li>• preparing budgets for Board approval;</li> <li>• planning programs and services based on the Board's priorities; and</li> <li>• carrying out other duties assigned by the Board.</li> </ul>	<p>Changes:</p> <ol style="list-style-type: none"> <li>1. The name from Facilities Manager to Director of Operations. Aligns with the what is used for the position.</li> <li>2. Change hiring supervising, evaluating, and releasing NAAA facility and office staff to hiring supervising, evaluating, and releasing, office and Community Center Staff .</li> </ol>